



**SANDIP**  
UNIVERSITY  
UGC Recognised  
Under Section 2(f) & 12(B) of UGC

**NAAC**  
GRADE **A**



---

## **National Cadets Corps (Army Wing)**

Battalion: 7 Maharashtra BN, Nashik, Group HQ: Mumbai 'B'

Email. [ncc@sandipuniversity.edu.in](mailto:ncc@sandipuniversity.edu.in)

---

### **Visit of Commanding Officer, 7 Maharashtra Battalion NCC Nashik for NCC Office Audit**

#### **Details of the Event**

**Date of event:** 02-09-2026

**Name of Event:** NCC Office Audit.

**Officer:** Lt. Col. Kanishka Gaur, Commanding Officer, 7 Maharashtra Battalion NCC, Nashik

**Venue:** NCC Department, Sandip University, Nashik

**Time:** 10:00 am

**Organizing Committee:** NCC Unite, Sandip University

#### **Brief description of Event:**

Lt. Col. Kanishka Gaur, Commanding Officer, 7 Maharashtra Battalion NCC, Nashik, visited the NCC Department, Sandip University, Nashik, for an official **NCC Office Audit and inspection**. During the visit, the Commanding Officer inspected the overall decorum, cleanliness, maintenance, documentation, and functioning of the NCC Office.

The CO thoroughly checked various important NCC registers and records maintained by the NCC Department, including the **Long Roll Register, Cadet Attendance Register, Training Diary/Training Record Register, NCC Uniform – DBT Record & Size Roll of Cadets Register, Record of Certificate Examinations & NCC Alumni Record Register, SSCDA/NCC Activity Record Register, Outstanding Cadet/ANO Record/Achievements Record Register** including cadets selected for various posts and Armed Forces, **Store Stock Ledger/Store Items Record Register, Visitor's Book, and Store Issue Record Register**.

The inspection focused on verifying the proper maintenance, accuracy, regular updating, and systematic arrangement of NCC records and office documentation.

### Objective of the Event:

- To inspect the overall **decorum, discipline, cleanliness, and proper functioning** of the NCC Office.
- To verify the **maintenance and updating of essential NCC registers and records**.
- To ensure that cadet-related information and official documentation are maintained systematically.
- To inspect the proper maintenance of **NCC uniform records, certificate examination records, activity records, achievement records, and alumni records**.
- To verify the availability and proper accounting of **NCC stores and equipment** through stock and issue registers.
- To ensure compliance with the prescribed **NCC office documentation and administrative procedures**.

### Outcome of the Event:

The NCC Office Audit provided an opportunity to review the overall administrative functioning and record-keeping practices of the NCC Department. The Commanding Officer inspected the various registers and records and reviewed the systematic maintenance of NCC documentation, cadet records, activities, achievements, and store-related records.

The audit helped the NCC Department identify areas requiring regular updating, proper documentation, and systematic record maintenance. The visit also reinforced the importance of maintaining **discipline, accuracy, transparency, and proper office decorum** in the functioning of the NCC Unit. The guidance and observations provided during the inspection will help the NCC Department further strengthen its administrative and documentation practices.

### Event Photos:







**Dr. Parag Chavan**  
ANO, Sandip University,  
Nashik.

